

HOSTED ONLINE GIVING

How it Works



Hosted online giving pages from Vanco Payment Solutions are a great way for members and guests to give from their laptop, tablet, phone or any device with an Internet connection. Accept recurring donations for weekly offerings, pledges or one-time gifts to an unlimited number of funds. You can also accept online payments for special events, school tuition, daycare and more.

1. Dollar amount

Donor can enter any dollar amount.

2. Frequency

Donor selects the frequency of the gift (e.g., one-time, weekly or monthly).

3. Start Date

Donor selects a contribution start date and clicks the **Continue** button. To simplify reporting, limits can be added (e.g., monthly donations can only be processed on the 1st or the 15th).

Donor Benefit: Returning donors can log in to add new transactions, edit existing transactions or view a complete history of their online donations and payments.

YOUR CHURCH

Online Donation / Payment

[View Mobile Site](#) [Return to our Home Page](#)

Donation / Payments

If you've already created a profile, please "Log In" on the right, otherwise continue.

Donations

- General Operating: Provides funding for needs of the organization.
- Building Fund:
- Missions:
- Other:

Frequency:

Donation / Payment Start Date: mm/dd/yy

Youth Ministries

- Fall Bible Studies: Quantity: Covers the materials for one youth this Fall.
- Winter Retreat: Quantity: Covers the cost for the retreat for one youth.

Frequency:

Donation / Payment Date: mm/dd/yy

Adult Ministries

- Aug/Sept Workshops: Quantity: Workshops are every other Sunday evening starting 8/2 through 9/28
- Sept/Oct Luncheons: Quantity: These lunches will occur every Saturday in Sept and Oct.

Frequency:

Donation / Payment Date: mm/dd/yy

Total:

Log In

Email Address:

Password:

[Forgot your Email Address or Password?](#)

Create Your Online Profile

4. Donor information

Donor enters their name and address. The church has the option to make phone number and email address fields required.

Note: Churches using event registration can add fields for child name, t-shirt size and many others.

5. Payment method

Donor selects a payment method (e.g., checking, savings, debit or credit card). Your church determines which payment methods are available.

6. Save profile

Donors can save their profile so they can log in at any time to manage their transactions. To save the profile, the donor simply enters a password.

7. Process

Donor clicks on the *Process* button to complete their transaction.

8. Summary

A summary of the donor's transaction(s) appears in the upper-right corner of the screen and a confirmation page is displayed once the donor clicks the *Process* button. A confirmation email is also sent if the donor entered an email address. Your church also has the option to receive email notifications each time a donation is made.

The screenshot shows a web form titled "Online Donation / Payment" for "YOUR CHURCH". The form is divided into several sections:

- 4. Donation / Payment Information:** Fields for First Name (John), Last Name (Smith), Address 1 (1234 Main Street), Address 2, City (Minneapolis), State / Zip (MN / 55555), Phone Number, and Email Address.
- 5. Account Type:** Radio buttons for Checking, Savings, and Credit/Debit Card (selected). Logos for VISA, MasterCard, DISCOVER, and American Express are shown. Fields for Card Number (4111111111111111), Expiration Date, and Name Of Cardholder. An optional checkbox for a 2.75% processing fee is present. A checked checkbox "Use Same Address As Above" is shown. Billing Address 1, 2, City, and State / Zip are populated with the same information as the main form.
- 6. Optional:** A dropdown menu for "In Honor" of.
- 7. Would you like to save your profile before continuing?:** A "Select Password" button.
- 8. Summary:** A table showing donation details.

Donation / Payment Summary

Donations	
General Operating	50.00
03-16-2017 Monthly	
Total Monthly Donation / Payment:	\$50.00
Youth Ministries	
Fall Bible Studies - Quantity of 1	15.00
03-16-2017 One Time	
Total One Time Donation / Payment:	\$15.00

An "Edit" button is located below the summary table.